
	COVID-19 EMERGENCY	
	GUIDELINES ON THE MEASURES AND REGULATIONS TO PREVENT THE SPREAD OF COVID-19 Merano, 29th - 30th May 2021	



ICF CANOE SLALOM OPEN

INTERNATIONAL RACE

MERANO 2021

29th - 30th May 2021

FOREWORD

F.I.C.K. (Italian Canoe Federation) and ICF (International Canoe Federation) appointed Sportclub Merano ASM as the organizer of an **International ICF Slalom Race (level 4)** on 29th and 30th May 2021 for the Junior and Senior categories.

The event will take place in the area between the Boathouse and the “Gilf” gorge, on the Passer river, inside an enclosed area including the race area, the Race Office and other facilities required for the organization of the event and the welcoming of the athletes, of their teams and of the volunteers that will serve in the organization.

This sporting event will be conducted in accordance with the laws and guidelines and in full compliance with the current guidelines issued by the Federazione Italiana Canoa Kayak.

1. COVID MANAGER

Mr. **Enzo Carlone** is the Covid Manager of the event.

The role of the Covid Manager is to coordinate and enforce the fulfilment of the present guidelines and of the specific guidelines for the sporting area that hosts the race. Because of the importance of this role, the Covid Manager can't absolve other tasks during the competitions.

Covid Manager's functions include:

- Monitor temperature check;
- Enforce the proper use of PPE;
- Oversee the access to the event area;
- Oversee the collection of self declaration forms by all participants, including volunteers and staff;
- Check that cleaning and sanification are being conducted properly;
- Monitor social distancing in the whole area;
- Oversee the procedures to handle individuals showing symptoms;
- Take decisions about removing people from the event area in case of Covid symptoms or disrespect of these guidelines.

The Chief Official has been appointed by the FICK as the race director, and will cooperate with the Covid Manager.

2. INFORMATION TO PARTICIPANTS



The Race Schedule, the Team Leader's Agenda, the present guidelines and related documents can be accessed on the website www.sportclub-meran.it or on the Social Media account of the Organizing Committee <https://de-de.facebook.com/scm.kanu> where further clarification will be uploaded as needed.

Updates may be shared via email sent to all participants and to the participating national teams.

Information panels and direction signs will be placed in the event area.

Information to the participants will address the following points:

- a. if you have fever (higher than 37,5°C) or if you show any symptom of flu, you are required to stay at home and to contact your physician;
- b. if you showed symptoms related to Covid-19 in the last 14 days, you are not allowed to enter the race area;
- c. if you came in contact with people who eventually tested positive to Covid-19, you are not allowed to enter the race area;
- d. you are requested to sanitize your hands often, and to spray sanitizer after touching any surface;
- e. keep 1 m distance from others of in the whole area;
- f. you are required to always carry with you a personal mask, and to wear it any time you can't keep 1 meter distance from others;
- g. avoid hugs and shaking hands;
- h. you are required to always carry with you a personal mask, and to wear it inside buildings and in the

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restrooms;

- i. you are required to enter the restrooms one at a time;
- j. rules to enter the area, walking directions and map - **Attachment A.**

3. GENERAL MEASURES

The following measures will apply to the days of May 29th and 30th (race days):



- **The event area is a restricted-access area, and public is not allowed.** Access is granted to FICK-licensed athletes (licenses will be checked), to athletes licensed with foreign Canoe Federations and to the event staff such as time keepers, jury, volunteers, medical staff, security and catering staff.
After clearing the Covid check-in, you will receive a bracelet that you are required to wear throughout the whole stay in the restricted-access area. Authorized staff will perform random controls to verify that only authorized people are in the area.
- The Covid Manager can rightfully expel from the event area anyone who doesn't comply in full with the guidelines and the prescriptions here stated.
- **No showers or locker rooms are available in the event area.** Teams can set up tents in the dedicated areas to allow athletes to change clothes.
- **1 men's toilet and 1 women's toilet are available in the area (see map for details);** they will be sanitized during the day. Only 2 people at a time can access the restrooms, wearing a mask and after sanitizing their hands.
- All participants are required to always carry along a personal mask, and to wear it any time they can't keep 1 meter distance from others;
- Pathways are marked by signs or lines on the ground to avoid crossing with other people and to avoid gatherings (**see map for details**);
- Crew. The maximum number of people in the athletes' crew (coach etc) who can enter the area is 2 every 6 athletes, and 2 for teams with less than 6 athletes.
- Team Leader. Every team is required to appoint a team leader who is in charge of enforcing the respect of the guidelines and of the safety instructions of the event by all the athletes and the team crew. The Team Leader is also responsible of the prevention outside the event area: he/she will make sure team members keep social distancing and follow hygienic prescriptions, he/she will check the temperature of each team member before the departure and each day before going to the event area; he/she will put in isolation athletes showing symptoms.

The event area is divided as follows (see map for details):

- **Covid check-in point**
- **Race and registration office**
- **Judges and time keeper staff building**
- **Toilets**
- **Pathways**
- **Race area**
- **Start and finish**
- **Award ceremony area**

Some of the areas will be kept by personnel in charge of controls, wearing specific uniforms or ID.

Most of the logistical structures will be positioned outside in tents. The race office and the registration office will be positioned in the Boathouse, approx. 70 sq. mt. to ensure social distancing and with good ventilation. Only one person at a time can enter the offices, wearing a mask and after sanitizing his/her hands.

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4. REGISTRATION AND TRAVEL

In the registration process, participating countries or teams are required to:

- Declare that participants did not test positive to COVID-19 or (if previously tested positive) that they have strictly complied with the health protocols laid down by the ruling authorities and have since observed a 14-day period of isolation; declare that participants didn't show symptoms in the last 14 days;
- Submit a list of their vehicles (cars and trailers);
- Detail the number and space required (sq. mt.) of their tents;
- List the number of accompanying staff (with FICK license, or licensed or engaged by a foreign Nation or Team);
- Send their contact info, including email address and mobile phone number to be included in a WhatsApp group for urgent messages.

The above listed documents and information shall be submitted to the organizing Club as soon as possible, and in any case no later than 25th May 2021.

All payments have to be done via wire transfer. A copy of the payment has to be handed out at the entries confirmation.

We inform you that, shall the organizing club require a deposit of 50€ to get the race bibs, cash will be handed in an envelope with the name of the team or country.

Before leaving from their headquarters, clubs and foreign national teams enrolled in the races are required to test the body temperature of athletes and crew, or get a written and signed declaration that they already tested the temperature at home. Individual with body temperature higher than 37,5°C cannot depart towards the race.

We remind you that according to current Covid regulations during the trip:

- You have to follow the currently prescriptions about travelling with vehicles and to maintain social distance;
- You have to wear masks throughout the entire trip, and ventilate the vehicle on a regular basis.

5. ENTRANCE TO THE SPORT FACILITIES

Body temperature testing

Body temperature will be tested to all participants, support staff, organization staff and anyone entering the event area. Entrance point is only at Boathouse!

To anyone with body temperature higher than 37,5° C will not be granted access, and he/she will have to consult his/her physician.

Personnel in charge of body temperature testing will be equipped with the appropriate PPE (FFP2 mask, visor, gloves, disposable coveralls).



The declaration as per attachment 1 will have to be signed and submitted by anyone entering the event area for any reason, from 28th May, or in any case the first day they enter the restricted-access area.

The Organizing Committee will keep the forms for 14 days after the event.

6. LOGISTICAL AREA

Map legend:

- Pedestrian access to the event area for participants will be possible through the Boathouse's main gate. Pedestrian access through the **point marked with letter F is forbidden**;
- **Parking areas** for teams are situated outside the event area. According to the information received from teams on the enrolment forms, the Organizing Committee will provide spots for cars, trailers

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and tents, ensuring 1m distance between the spots. Parking spots marked with **letter A** are reserved to volunteers of the Organizing Committee or other service staff members. Anyway, all are recommended to remain close to team vehicles to change, and to always wear the mask and keep 1m of social distance. Teams are invited to bring along a tent, to be set up inside the Boathouse area marked with the **letter C** and to be used by athletes as a locker room. Teams are required to inform the Organizing Committee about the number and size of the tents.

- Anyone entering the restricted-access area will go through the body temperature test at the spots marked with **letter D**.
- After passing the body temperature test (<37,5° C), every person accessing the area will proceed to the "**Check-in Covid**" office, marked on the map by **letter E**, to submit the self declaration form (only the first time entering the area) and to receive their daily wristband that allows circulation in the restricted-access area. At the "**Check-in Covid**" office you can get information about the rules and behaviour required in the restricted-access area due to the COVID-19 pandemic.
- Restrooms for athletes are inside the event area and are marked by **letter B**.
- The Race Office is located in the room marked by **letter G**. In this office a limited number of staff works on enrolment process, race bibs give-out and return, race results and delivering information about the race. In case of bad weather other activities may take place in the same room, in strict observance of the anti-COVID sanitary protocol.
- Access to the right side of the race venue on 29th and 30th May will be limited to authorized people: time keeping staff, speakers, judges, lifeguards, volunteers in charge of the race area, media crew.
- On 29th and 30th May 2021, athletes won't be allowed to walk up from the embankment point on the left side of the river. They will have to disembark at the spot marked on the map by **letter H**, and walk up to the Boathouse area, following the marked way.
- On Friday, the 28th of May 2021, boats and equipment can be pre-checked in the area marked by **letter I**. During or after the runs checks will be performed following the requests of the judges.
- A wooden hut (data center), marked by **letter L**, will be available to race judges to hold meetings and collect protest forms. If requested, protest fees to double check the video registration of the race (50€) will be collected in cash, inside an envelope.
- The warm-up area and start area can be accessed only through the spot marked by **letter M**. Here, a judge in charge of controls will enforce the compliance with sanitary protocols.

7. RACE MANAGEMENT

Registration



- A representative of each club or national team will access the Race Office for the registration, following the safety guidelines mentioned above. We remind you that the access to the Race Office is limited to one person per team, and that wearing the mask is compulsory.
- Race bibs will be given inside a sealed bag (the Organization staff will prepare the kits wearing gloves and mask, and race bibs will be sanitized). The team representatives will be asked to check that all bibs are there, before returning them inside a box provided by the organization.
- Start list and race results will be available on CANOE LIVE – SIWIDATA (www.siwidata.com).

Team Leaders' Meeting

- The official Team Leaders' meeting will be held in a suitable space and possibly outside only if it's necessary to deliver further pieces of information.
- There will be a specific meeting to describe the anti-COVID-19 guidelines and the behaviour that everyone is asked to keep throughout the whole event.

Race

- On race days athletes walking towards the embarking spot or back from the disembarking spot are

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required to keep 1m of social distance while standing on the embankment and to wear the mask.

Start and finish areas

- Judges will be wearing a mask and will check boats and equipment without touching them, or using gloves and sanitizing gel before and after the check.
- Timekeepers will be wearing a mask and will sanitize their hands and the devices before and after the use.

8. AWARD CEREMONY

The award ceremonies will be held in the Boathouse area.

The following measures will be followed for the award ceremony:

- The podium area is reserved to athletes that are being awarded and one supporting staff, all wearing masks.
- Keep 1m of social distance.
- The prize presentations will be held after each race, divided by categories.
- Athletes will pick up the medal from a tray, handed by an assistant wearing a mask.
- Hand-shaking and hugs are forbidden.

9. WATER RESCUE

There will be at least two kayakers dedicated to the rescue, in the finish area, while the Italian Red Cross will provide lifeguards along the race course. The rescuing procedure will consist in the first attempt throwing the rope, followed by a second attempt with the rope and floater and lastly by lifeguards jumping in the water. Lifeguards have to follow the Covid-19 measures.

Each rescue will be tracked along with the athlete's bib number and the lifeguards involved: records will be kept along with the self declaration forms.

Depending on the athlete's conditions, lifeguards will decide if and when he/she will have to wear the mask.

10. CLEANINGS AND SANITIZING



Considering that cleaning and sanitizing the inside spaces are key actions that, along with social distancing, can prevent the spread of the virus, the Organizing Committee will ensure that all of the rooms will be cleaned and sanitized on a regular basis, with specific disinfectants, authorized by the Ministero della Salute. Therefore:

- a) Sporting equipment: boats and related equipment must be sanitized before leaving from the club. If any of the equipment is shared during the race, it must be sanitized after each use, by the club or national team.
- b) Shared rooms, doors, restrooms: the Organizing Committee will focus specifically on cleaning the shared rooms (restrooms, finish area if they are inside, etc.) and the structures (doors, rails, windows, handles, benches, water sinks, chairs, etc.) where contact is more frequent. All participants will be informed on the importance to comply with the guidelines to keep such areas clean.

In the event of a reported Covid-19 case that had gone through the sports area buildings, a professional sanitizing will be performed by a specialized company, according to the guidelines by Ministero della Salute n. 5443 from 27th February 2020, cited on the shared Protocol dating 14th March 2020.

11. PERSONAL PROTECTIVE EQUIPMENT

Staff in charge of the cleanings as well as staff in charge of body temperature testing (and lifeguards, shall they get in touch with the athletes) will use a CE-approved FFP2 mask.

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Athletes, staff and Organization should use masks according to regulations.
Keep social distancing whenever possible, including inside vehicles.

12. SUBJECTS WITH SYMPTOMS

A room on the first floor of the Boathouse is dedicated to host those that will show COVID-19 related symptoms during the event, and will perform the procedures to ensure a quick arrival of the medical personnel and the observation of the following guidelines:

- a) the person showing fever will have to keep social distance and alert the Organization staff, that will escort him/her to the medical room, providing him/her with a mask.
- b) If symptoms allow, the person will be invited to go back home and contact his/her physician.
- c) If symptoms don't allow traveling, the organization will call the emergency number 112.

After taking care of the person, in case of a positive COVID-19 report, the sports facilities will be closed, to be properly sanitized before reopening.

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ATTACHMENT 1 – SELF-DECLARATION FORM FOR ADULTS

I undersigned _____ born in _____
 On _____ Resident in (city/country) _____
 address _____
 e-mail _____ phone _____

DECLARE

- that I didn't test positive to COVID-19 or (if previously tested positive) that I have strictly complied with the health protocols laid down by the ruling authorities and have since observed a 14-day period of isolation;
- that in the last 14 days I didn't show symptoms related to COVID-19 such as body temperature >37,5C°, Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea;
- that in the last 14 days I didn't came in close contact with people who tested positive to Covid19 (family members, colleagues, etc.);
- that I know about the guidelines on the measures and regulations to prevent the spread of Covid-19 for this competition and that I'm going to respect them.

(date and signature)

ATTACHMENT 1a – SELF-DECLARATION FORM FOR MINORS

I undersigned _____, parent/legal guardian of
 _____ born in _____
 On _____ Resident in (city/country) _____
 address _____
 e-mail _____ phone _____

DECLARE THAT MY SON/DAUGHTER

- didn't test positive to COVID-19 or (if previously tested positive) that he/she has strictly complied with the health protocols laid down by the ruling authorities and has since observed a 14-day period of isolation;
- that in the last 14 days he/she didn't show symptoms related to COVID-19 such as body temperature >37,5C°, Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea;
- that in the last 14 days he/she didn't came in close contact with people who tested positive to Covid19 (family members, colleagues, etc.);
- that I know about the guidelines on the measures and regulations to prevent the spread of Covid-19 for this competition and that I'm going to respect them.

(date and signature)

ATTACHMENT 2 – REGISTRATION FORM

Declaration to be mailed to info@sportclub-meran.it as soon as possible, and in any case no later than May 25th 2021. In case any change occurs in the provided information, please inform the Covid Manager upon enrollment.

I undersigned _____ born in _____ on _____,
resident in (city/country) _____, address _____,
e-mail _____ phone _____

president/coach/trainer/staff of (club or national team) _____

DECLARES THAT

1) The vehicles (cars and trailers) that our team will bring along are:

Model _____ license plate n° _____

Model _____ license plate n° _____

Model _____ license plate n° _____

2) Our team will bring along n. _____ tents covering a total of _____ square meters.

3) Athletes (total number) _____ names and last names:

1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	
11.		12.	
13.		14.	

4) And the registered team staff are (total number) _____; name and last name:

1.		2.	
3.		4.	

5) The Team Leader in charge of the trip is _____ .

Place and date _____

Signature _____